



# **TOWN OF PUTNAM VALLEY**

## **Town Board Pre-Work Session**

**March 3<sup>rd</sup>, 2021**

**Town Hall**

**5 PM**

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### **Pledge of Allegiance**

Meeting called to Order

Supervisor's Comments

1. Discussion
  - A. CCA Time Table
2. Set Public Hearing Date For March 17<sup>th</sup> 2021 for Noise Ordinance
3. Bar - Reappointment
4. Facilities
  - A. Amend Resolution #R21-40 For Vacation Coverage for 2021 Cleaning Service
5. Districts
  - A. 2021 Wildwood Knolls Facilities Warrant
  - B. Property Grass Cutting Bid 2021
  - C. Seasonal Positions 2021
  - D. Lake Peekskill Community Center Maintenance Agreement 2021.
6. Authorizing The Town To Waive Culvert Fee For The Hudson Highland Land.
7. Appointing Alexis Acevedo for Part Time Clerk For Putnam Valley Highway Department.

### **Adjournment**

**Next Town Board Meeting: Work Session, Wednesday, March 10<sup>th</sup>, 2021, 5PM, Town Hall**

## Amendment to Chapter 82, "Noise" Ordinance

82-1 Title (this remains the same)

82-2 Intent (this remains the same)

82-3 Definitions (this remains the same)

82-4 Prohibition (this remains the same)

82-5 Noise Restrictions:

- A. During the daytime hours of 7 AM to 8 PM prolonged noise levels of 70 decibels or more lasting more than continuing for a total period of time exceeding 15 minutes during the daytime hours between 7 am to 8 pm of any given day shall be prohibited. The noise level shall be measured using a calibrated decibel meter from the property line of the complainant. The above is ordinance restriction shall apply only to the revving of cars, loud music, artificially amplified voices and or artificially amplified sound producing devices.
- B. During the hours of 8 PM to 7 AM prolonged noise levels of 60 decibels or more lasting more continuing for a total period of time exceeding than 15 minutes during the hours between 8pm and 7am of any given day shall be prohibited. The noise level shall be measured using a calibrated decibel meter from the property line of the complainant.

82-6 Persons liable for violations (this remains the same)

82-7 Exceptions:

- A. Exceptions to the day time restriction are the following: The restrictions set forth in section 82-5 A above shall expressly not apply to the following: Ongoing construction, yard maintenance, yard and construction mechanisms and tools, air conditioners, generators, snow-blowers, hand tools, chain saws, land and or water craft that are not stationary and 1 day celebratory events (birthday parties and or recognized Federal Holiday Parties), holiday parties, special event parties ).
- B. The restrictions set forth in section 82-5 B shall expressly not apply to: Exceptions to the evening restriction are the following: Air conditioners, generators, all moving land vehicles, tools needed during a weather or national emergency and 1 day celebratory events (birthday parties and or recognized Federal Holiday Parties) which must end by Midnight wherein the noise restrictions will be imposed at Midnight. (birthday parties, holiday parties, special event parties).
- C. The municipality and all utilities shall be exempt from any and all restrictions as regards necessary maintenance, repairs, and any emergency response during a weather event or national emergency.

82-8 Enforcement (this remains the same)

82-9 Penalties for offenses (this remains the same)

82-10 Severability (this remains the same)

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February 16, 2021

To: Town Board

From: Sherry Howard

Subject: BAR reappointment

I respectfully request the Putnam Valley Town Board authorize the Supervisor to reappoint Henry Lopez to the Board of Assessment Review Board. His new term would run from 10/1/2020 to 9/30/2025.

Thank-you,

Sherry Howard

Town Clerk

BOARD OF ASSESSMENT REVIEW MEMBER LISTING

Clerk's Name: Sherry Howard

Daytime Phone (845) 526-3280

Town of Putnam Valley / Putnam County

Please use the area on the right to update/correct or add any information pertinent to the current BAR members listed.

| Current term ended: 09/30/2020 |                         | Reappointed? <input type="checkbox"/> YES <input type="checkbox"/> NO | Term: 10/01/2020 - 09/30/25 |
|--------------------------------|-------------------------|---|-----------------------------|
| Initial Date: 10/01/2010       | Mr. Henry Lopez         | Name:   |                             |
| Term Begins: 10/01/2015        |                         | Address:  |                             |
| Term Ends: 09/30/2020          | PO Box 625              | Town/Zip:   |                             |
| Last Training: 04/20/2016      | Putnam Valley, NY 10579 | Day Phone:  | Appointment Date:           |
|                                |                         |   |                             |
| Initial Date: 03/11/1992       | Mr. Philip Ammann       | Name:   |                             |
| Term Begins: 10/01/2016        | 87 Indian Lake Road     | Address:  |                             |
| Term Ends: 09/30/2021          |                         | Town/Zip:   |                             |
| Last Training: 04/24/2019      | Putnam Valley, NY 10579 | Day Phone: (914) 528-9404   | Appointment Date:           |
|                                |                         |   |                             |
| Initial Date:                  | Mr. Mitchell Maloof     | Name:   |                             |
| Term Begins: 10/01/2017        | 83 Indian Lake Rd       | Address:  |                             |
| Term Ends: 09/30/2022          |                         | Town/Zip:   |                             |
| Last Training: 04/24/2019      | Putnam Valley, NY 10579 | Day Phone:  | Appointment Date:           |
|                                |                         |   |                             |
| Initial Date: 05/15/2015       | Mr. Michael Mocuiski    | Name:   |                             |
| Term Begins: 10/01/2019        | 141 Lake Shore Rd       | Address:  |                             |
| Term Ends: 09/30/2024          |                         | Town/Zip:   |                             |
| Last Training: 05/08/2020      | Putnam Valley, NY 10579 | Day Phone:  | Appointment Date:           |
|                                |                         |   |                             |
| Initial Date:                  |                         | Name:   |                             |
| Term Begins:                   |                         | Address:  |                             |
| Term Ends:                     |                         | Town/Zip:   |                             |
| Last Training:                 |                         | Day Phone:  | Appointment Date:           |



4A

# Town of Putnam Valley

To: Putnam Valley Town Board  
 From: Susan L. Manno  
 Date: February 23, 2021  
 Subject: Amend Resolution #R21-40

*SLM*

I formally request that the Putnam Valley Town Board amend Resolution R21-40 to hire Petr's Cleaning Service for 2021 Maintenance Position Vacation Coverage. The prior resolution does not reflect the increase in the 2021 rates which are as follows:

|                             |                  |
|-----------------------------|------------------|
| Town Hall Building          | \$165.00 per day |
| Parks & Recreation Building | \$85.00 per day  |
| Town Highway Department     | \$85.00 per day  |

This is an increase of \$40.00 per day from the 2020 rates.

**AUTHORIZE VACATION COVERAGE FOR 2021 CLEANING SERVICES**

Presented by Councilman Luongo

**RESOLUTION #21-39**

**RESOLVED** that the Town Board authorize the Facilities Department to hire Petr's Cleaning Services to provide janitorial services when Doug Montaruli is on vacation during 2021. The fees for this service is as follows:

|                         |                  |
|-------------------------|------------------|
| Town Hall Building      | \$145.00 per day |
| Parks and Rec. Building | \$75.00 per day  |
| Highway Department      | \$75.00 per day  |

Petr's Cleaning Service has previously worked for the Town, is insured and has provided excellent service.

Seconded by Councilman Smith for discussion.



## Town of Putnam Valley

*on agenda  
2/11/21  
Approved  
2/11/21*

**To:** Putnam Valley Town Board  
**From:** Susan L. Manno  
**Date:** February 12, 2021  
**Subject:** Authorize Facilities Department to hire  
Petr's Cleaning Service for 2021 Maintenance Position  
Vacation Coverage


I formally request that the Putnam Valley Town Board authorize the Facilities Department to hire Petr's Cleaning Services to provide janitorial services when Doug Montaruli is on vacation during 2021. The fees for this service are as follows:

|                            |                  |
|----------------------------|------------------|
| Town Hall Building         | \$145.00 per day |
| Park & Recreation Building | \$ 75.00 per day |
| Town Highway Department    | \$ 75.00 per day |

Petr's Cleaning Service has previously worked for the town, is insured and has provided excellent service.

**TOWN OF PUTNAM VALLEY**

# Memo

**To:** Town Board Members  
**From:** Karen Kroboth – District Clerk   
**Date:** 3/1/2021  
**Re:** 2021 Wildwood Knolls Facilities Warrant

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I formally request that the Town Board adopt the Wildwood Knolls Facilities Warrant for the year 2021.

Facility users – 19 families @ \$200 each  
Total: \$3,800




5 (B)

**TOWN OF PUTNAM VALLEY  
DISTRICTS**

# Memo

**To:** Putnam Valley Town Board

**From:** Karen Kroboth, District Clerk 

**Date:** 3/1/2021

**Re:** District Property Grass Cutting Bid 2021

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I formally request the Town Board's authorization to go out to bid for grass cutting on District properties for the 2021 season.

# Memo

**To:** Town Board

**From:** Karen Kroboth – District Clerk

**Date:** 3/1/2021

**Re:** District Seasonal Positions 2021

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I formally request the Town Board's authorization to advertise for the following seasonal positions.

- Lake Peekskill Beach Monitors
- Lake Oscawana Beach Monitors
- Roaring Brook Lake Superintendent
- Lookout Manor District Labor
- Barger Pond District Labor
- Harvester Operators and Labor

# Memo

**To:** Town Board

**From:** Karen Kroboth – District Clerk



**Date:** 3/1/2021

**Re:** Lake Peekskill Community Center Maintenance Agreement 2021

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I formally request the Town Board's authorization for the Supervisor to sign the attached contract with KARACO Heating and Cooling, LLC., PO Box 337, Putnam Valley, NY 10579 for the maintenance of the heating and air conditioning systems in the Lake Peekskill Community Center located at 7 Northway, Lake Peekskill.

The contract will run March 1, 2021 through December 31, 2021 at a cost of \$585.

# KARACO Heating & Cooling, LLC.

Heating \*Ventilating\*Air Conditioning\* Sales\*Service

P.O. Box 337

Putnam Valley, NY 10579

(845) 528-9390

karacohvac@gmail.com

## PROPOSAL FOR MAINTENANCE OF HEATING & AIR CONDITIONING SYSTEMS (2021 COMMERCIAL MAINTENANCE CONTRACT)

**TO:** TOWN OF PUTNAM VALLEY  
**JOB SITE:** LAKE PEEKSKILL COMMUNITY CENTER  
7 NORTH WAY  
LAKE PEEKSKILL, NY 10537  
**PHONE NUMBER:** 845-526-4057  
**CONTRACT PERIOD:** MARCH 1, 2021 THRU DECEMBER 31, 2021

KARACO Heating & Cooling, LLC hereby submits this proposal subject to all terms and conditions, as follows:

*One* Air Conditioning Unit, *One* Air Filter - Comprehensive Spring Service

*One* Air Conditioning Unit - Mid-Season Quick Check

*One* LP Gas Furnace, *One* Air Filter - Comprehensive Fall Service

**TOTAL CONTRACT PRICE: \$585.00 (TAX EXEMPT)**

**PLEASE NOTE:** This price does not include our mid-season winter appointment

**TERMS AND CONDITIONS:** Price is for inspection and maintenance only. Price does not include parts other than fiberglass air filter and minor materials used in the inspection and maintenance, or any labor costs for repairs or service. All prices are subject to change after 30 days from the date of this proposal. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. In the event of an emergency KARACO Heating & Cooling, LLC is authorized and will make any necessary repairs required to prevent immediate damage or service interruption to the property. In the event the property lease is terminated, the contract price will be refunded on a prorated basis based on how many inspections have been performed up to the time of lease end, not the contract term. It is the responsibility of the client to contact our company when an appointment is needed for any type of service. Full payment is due at contract signing.

**ACCEPTANCE:** The above prices, specifications, and conditions are satisfactory and are hereby accepted. KARACO Heating & Cooling, LLC is authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date

*Ronald L. Karabinos*

02/24/2021

Ronald L. Karabinos, President  
KARACO Heating & Cooling, LLC

Date

CUSTOMER COPY

Authorizing the Town of Putnam Valley to waive the permit fee for culvert installation at the entrance to the Granite Mt. Preserve. The permit waiver would be for the Hudson Highlands Land Trust.”

Lawrence Cobb  
Road  
Highway Superintendent  
10579  
LCOBB@PUTNAMVALLEY.COM

265 Oscawana Lake  
Putnam Valley, NY

Joseph K. Hertelendy  
phone  
General Foreman

(845) 526-3333  
(845) 526-4729 fax

Margaret Bradley  
Senior Clerk Typist

Hours of operation:  
7:00 AM -

3:30 PM

## Town of Putnam Valley Highway Department

February 26, 2021

### MEMORANDUM

TO: Samuel Oliverio  
FROM: Larry Cobb  
RE: Appointment of part – time clerk

Please appoint Alexis Acevedo as an hourly part-time clerk to the Highway Department with no more than 17 1/2 hours per week at the rate of \$13.00 per hour effective March 1, 2021. This position has no benefits or overtime.

Sincerely,  
Larry Cobb